

## Toynbee School Safeguarding Procedures

*'Safeguarding and promoting the welfare of children is everyone's responsibility. Everyone who comes into contact with children and their families has a role to play. In order to fulfil this responsibility effectively, all practitioners should make sure their approach is child centred. This means that they should consider, at all times, what is in the best interests of the child.'*

*Keeping Children Safe in Education, 2024*

**All safeguarding issues should be reported immediately via one of the following channels:**

- By informing the Receptionist you have a safeguarding concern to report
- By emailing the Safeguarding Team: [safeguardingteam@toynbee.hants.sch.uk](mailto:safeguardingteam@toynbee.hants.sch.uk)

**The Designated Safeguarding Lead is Mr P Lawrence (Deputy Headteacher)**

Should you wish to contact the Designated Safeguarding Lead directly please email:  
[dsl@toynbee.hants.sch.uk](mailto:dsl@toynbee.hants.sch.uk)

**Community users accessing the Toynbee School site outside of school hours should report safeguarding concerns by emailing the Safeguarding Team:**

[safeguardingteam@toynbee.hants.sch.uk](mailto:safeguardingteam@toynbee.hants.sch.uk)

**The Safeguarding and Child Protection Policies are available on the school website:**

<https://www.toynbee.hants.sch.uk/our-school/policies/>

**In school hours, please contact School Reception on 02380269026 or  
for emergencies, please call 999.**