

Toynbee School

Bodycoats Road
Chandlers Ford
Eastleigh
Hampshire
S053 2PL

Appointment
of
Teacher of Design & Technology

Contact Details:

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APPLICATION DETAILS

I have enclosed with this pack the following details:

- Design & Technology Department profile
- A Job Description/Person Specification
- School Details

An application form (teaching staff) is available to download from Toynbee School website. See link below:

www.toynbee.hants.sch.uk/vacancies.php

Employment Checks

Employment checks will be undertaken to establish positive outcomes in the following areas dependant upon role:

1. Personal Identity
2. Right to Work in the UK
3. Police check/Enhanced Level Disclosure and Barring Service Check (previously CRB disclosure)
4. Employment History
5. Qualifications
6. Health
7. References

Equal Opportunities Statement

In our school we are committed to securing genuine equality of opportunity, whether required by law or not, in all aspects of our activities as an employer and service provider.

This commitment is based on our belief in the broad principles of social justice and our aim is to provide services and employment on a fair and equitable basis.

Our staff are encouraged to demonstrate their commitment to equality by taking active steps to: eliminate discrimination, promote equality of opportunity and promote good race relations.

Toynbee School – Design & Technology Department

The main aim of the Design & Technology department at Toynbee is to ensure that pupils achieve their best by instilling a love of design and manufacturing. We strive to develop our pupils' technical materials knowledge, design and manufacturing skills and attitudes in order to reach their full potential.

The department comprises five hard-working, loyal and enthusiastic colleagues. There are three teachers (all part time) and two technicians across Food and Design Technology. The departmental leadership structure consists of a Head of Department who oversees both Key Stage 3 and GCSE Design Technology, with GCSE Food Preparation and Nutrition led by our Food Technology teacher.

The department has recently benefited from significant improvement which providing 2 high quality, multi-purpose workshop spaces. The department is excellently resourced with 3D printers, a new laser cutter, CAD/CAM facilities, full sets of hand tools, provision for electronics and well stocked materials store.

Key Stage 3

- Year 7 and 8 are 1 hour each week, with three rotations across each year (1 x Food, 2 x Design Technology)
- Pupils are taught in mixed ability groups, with groups sizes limited.
- The curriculum has been thoroughly scrutinised and updated to offer students a broad curriculum, with experience of designing, making and evaluating. Our Key Stage four curriculum is built around practical focussed projects, to deliver the necessary knowledge and skills.

Key Stage 4

- Years 10 and 11 have 5 lessons, over the two-week timetable.
- All Key Stage four pupils follow the EDUQAS GCSE Design Technology specification.

Curriculum Development:

We are currently focusing on these areas:

- Embedding the assessment strategy across all years, in order to use it as a tool for further curriculum development, and to identify gaps in knowledge
- Developing our reading curriculum, to ensure that the broad technical vocabulary for Design & Technology is taught explicitly and used consistently in lessons
- Developing "ratio" within our teaching, to ensure the maximum participation of the largest number of students in lessons. In Design & Technology this is primarily focused on modelling, explanations and questioning

Person Specification: Teacher

Criteria	Essential (E) or Desirable (D)
<p>Professional Values and Practices</p> <ul style="list-style-type: none"> • High expectations of all students • Ability to contribute to the corporate life of the school • Commitment to their own professional development • Commitment to equal opportunities 	<p>E E E E</p>
<p>Knowledge and Understanding</p> <ul style="list-style-type: none"> • Good Honours Degree (subject area) • Qualified Teacher Status 	<p>E E</p>
<p>Teaching and Classroom Management</p> <ul style="list-style-type: none"> • Ability to inspire and motivate learners • Ability to plan lessons on the basis of learning objectives and information about prior learning • Ability to select and prepare appropriate resources • Understanding of and compliance with safe practices • Understanding of and compliance with the requirements of the National Curriculum programmes of Study and related schemes of work • Understanding of the importance of literacy, numeracy and Citizenship within their subject area • Ability to use new technologies to support and accelerate learning 	<p>E E E E D D D</p>
<p>Monitoring and Assessment</p> <ul style="list-style-type: none"> • Ability to assess students' learning and to use this assessment to plan future teaching and raise student achievement • Understanding of the importance of Assessment for Learning • Understanding of the use of success criteria and grade/level descriptors when making assessments 	<p>E E E</p>
<p>Communication</p> <ul style="list-style-type: none"> • Have written and oral skills of a high order • Be able to build professional relationships and work sensitively with a wide variety of people • Demonstrate good presentational skills 	<p>E E E</p>
<p>Personal Qualities</p> <ul style="list-style-type: none"> • Ability to work as part of a team • Verbal and written communication skills suitable for working with parents, colleagues and students • Experience of working with young people outside the classroom • Have a love of teaching and learning and sensitivity to young people • Have integrity, optimism, flexibility, resilience • Have stamina to cope with the demands of the post • Be able to adapt to changing circumstances and new ideas • Show commitment and reliability 	<p>E E D E E E E E E</p>

Teacher of Design & Technology

Grade: MPR

Relationships: The teacher will be:

1. responsible to the Headteacher
2. responsible to the Head of Design Technology for all classroom activities
3. responsible to the Progress Director and Guidance Manager when fulfilling the role of tutor
4. professionally related to colleagues within the school on a number of levels.

Job Purpose: To teach effectively in the area of Design & Technology fulfilling all the professional responsibilities of a teacher.

Duties and Responsibilities:

1. Careful planning and preparation of lessons and a willingness to contribute to departmental discussions on the curriculum.
2. The assessment of pupils in accordance with the policy of the Design & Technology Department and the recording of assessment and the provision of reports as required.
3. Consultation and communication with parents and a contribution to all meetings arranged for this purpose.
4. Taking part in arrangements for further training in professional development as a teacher.
5. Maintaining a good order and discipline amongst pupils whilst maintaining the highest standards of care and courtesy.
6. A reasonable contribution to the general duties of the school and cover of absent colleagues in accordance with generally accepted policies.
7. Careful observations of all the rules pertaining to Health and Safety in the Department and sensible care of all equipment.
8. Participation in departmental and pastoral meetings as required.
9. Care of the teaching area with a contribution to display areas to provide a stimulating and attractive learning environment.
10. To be a tutor and contribute fully to the pastoral organisation of the school.
11. Any other duties as requested by the Headteacher, commensurate with the role.

Letter from the Headteacher

Dear Candidate,

I am delighted that you are considering applying to be a Teacher of Design & Technology at Toynbee School. We are proud to be a holistic and inclusive school that promotes the highest expectations of our pupils. It is an exciting time in our development as a school and we are determined to further improve on our journey to become “outstanding”. We are proud of our successful OFSTED inspections in 2015 and 2019, however, we are never complacent and know that there is always more we can do to improve Toynbee for pupils, staff and the wider community. Our pupils know that they are at the centre of all we do and as a result they play a significant role in shaping the school's improvement.

Toynbee is a friendly school with a strong reputation in the local neighbourhood for excellent results and delivering on its 'Personal Best ethos'. Our parents have described the school as "a gem in Chandler's Ford", and our pupils' aspirations and dreams for their future are the central focus of our work here. We believe that only through full participation in school life can our pupils become the most incredible person they can be. We want them to thrive and develop their potential through every opportunity offered to them, both within and beyond the classroom. Our pupils can enjoy exceptional teaching, with friendly and respectful support alongside some of the best extra - curricular provision the County has to offer.

Our academic curriculum is traditional and there is plenty of choice for all pupils' talents to be recognised. We pride ourselves on finding flexibility for individuals' needs and whilst this is provided for across the schools' academic and extra-curricular activities, it is especially evident in our Visually Impaired Resource Centre that supports VI pupils across Hampshire and beyond.

When pupils join Toynbee they are put into one of four houses and it is through our House System that pupils are given the chance to earn rewards, achievement points and enter inter-house competitions, which both reinforce and celebrate the gifts and talents of our pupils.

Alongside the impressive exam results our pupils achieve; we want them to grasp every opportunity to learn a new skill or participate in an event which stretches and enriches them. We believe that opportunities taken open doors and develop the whole person. None of this could be achieved without our excellent Guidance Support Team who enable our pupils to flourish and grow in confidence and ability during their time with us.

If you are ready for the next challenge in your career, and would like to be part of this dynamic, exciting journey, we look forward to receiving your application.

Yours sincerely,

Matthew Longden
Headteacher